



COROMANDEL

Coromandel Community Associations
375 Kelburn Road
Deerfield, Illinois 60015

Phone (847) 317-9436 • Fax (847) 317-9456

COROMANDEL CONDOMINIUM ASSOCIATION PAID ASSESSMENT LETTER REQUEST FORM

Date of Request: _____ Date Letter is needed: _____

Closing Date: _____ Month Assessment Paid Through _____

Name of Person Requesting Information: _____

Phone # _____ Fax # : _____

Email Address: _____

Street Address : _____ City: _____ Zip: _____

DO YOU WANT THE PAID ASSESSMENT LETTER FAXED OR EMAILED ? _____

The Paid Assessment Letter should be sent to (Name): _____

Email: _____ Fax: _____

Unit Address: _____ Unit # _____

Current Owner: _____

Purchaser: _____

The \$ 75.00 Administrative Fee for the Paid Assessment Letter can be paid in advance or at the closing.

Please submit the completed form with a signed copy of the sales contract. (Closing letters will not be issued without the contract.) A certificate of insurance may be ordered by contacting American Family Insurance, Trevor Pachis at 847 – 905 – 1905.

For your convenience this form as well as other valuable information is available on the association's website: www.coromandelweb.com. The Rules & Regulations, past 2 years of budgets, Declarations & By Laws, floor plans, etc. are available from the web site.

The paid assessment letter will not be released until all Clubhouse keys (fob), garage door openers and checks are turned in to the Property Manager, by the current owner.

Management Office

Property Manager

Office Phone

Office Fax

Jim Joyce

847 – 317 – 9436

847 – 317 - 9456

Email: coromandel@comcast.net